



MINUTES **January 6, 2005**

I. Call to Order

The meeting of the Imperial County Children and Families First Commission (ICCFFC) was held on January 6, 2005 at the Public Health Department Conference Room, located at 935 Broadway in El Centro. Mr. Semmes, Chairperson, called the meeting to order at 1:16 p.m.

II. Roll Call

Members Present:

James Semmes
Sue Tally
Margaret Baker
Robin Hodgkin
Veronica Guerrero

Staff:

Julio Rodriguez
Bea Duran
Chris Hernandez
Dr. Gustavo Galindo

Absent:

Karla Sigmond
Rebecca Green
Supervisor Joe Maruca

Guests:

Cheryl Anderson

III. Approval of Minutes

Motion was made by Mrs. Tally and it was seconded by Mrs. Baker to approve the minutes of the November 4, 2004 Commission Meeting as presented; all in favor, motion carried.

IV. Chairperson Report

Welcome by Chairperson was given and discussion ensued in reference to the membership vacancy. Per motion made by Mrs. Tally and seconded by Mrs. Baker, the Commission membership vacancy deadline will be extended until February 1, 2005; all in favor. The vacancy will be re-advertised as such.

V. Administrative Report

1. Monthly Financial Report: October and November 2004: A summary of the monthly Financial Report for the month ending October 2004 and November 2004 was provided by the Director. A motion to approve the financial monthly reports as presented was made by Mrs. Hodgkin and seconded by Mrs. Baker; all in favor, motion carried.
2. Mid-Bus Transfer: The Commission reviewed the proposed "Mid-Bus Transfer Agreement between the Imperial County Children and Families First Commission and My Magic Castle Preschool" document which was included in the packet. Discussion was held in reference to the liability issue, the title of the property, proof of insurance and contractual issue. No

action was taken at this time; the Commission is requesting that legal counsel be present at the next meeting so that they may seek further clarification and thus act on the matter.

3. Website Hosting and Redesign: A request was sought for the approval of website redesign and hosting for the Commission website with Rejcon Consultant for \$3,250 which will include training for staff; hosting at \$300 annual and maintenance as needed. Further information was clarified in reference to the current website and other negotiations that were proposed; motion was made by Mrs. Tally and seconded by Mrs. Hodgkin to approve Plan B (Rejcon) for the website redesign and hosting; all in favor, motion carried.
4. School Readiness Update: Welcome was given to Dr. Galindo the new School Readiness Coordinator and an update of activities was provided. It was noted that Dr. Galindo has established contact with all seven school readiness sites and has begun implementation of activities. Promotoras have been contracted to canvass targeted school boundaries; this service is well underway. Dr. Galindo, along with Mark Peres, the School Readiness Point of Contact have been busy coordinating health fairs, parent trainings and other matters.
5. Mini-Grant Release: Members were informed that the Mini-Grant Application and Guidelines was released as scheduled on January 5, 2005 with a deadline of March 17th. This first round of funding is set for an award of \$60,000 and \$40,000 for the second cycle. Public service announcements will be sent to various media outlets and a paid advertisement of the announcement will be placed in the local newspaper.
6. Grantee Progress Reports, 1st Quarter: The First Quarter Reports for thirteen funded projects and seven mini-grants were included with the packet and reviewed. Grantees indicated that a combined total of 3,826 children 0 to 5 were served, 901 parents of children 0 to 5 were served, 525 family members were served and 1,482 caregivers were served (duplicate numbers). Funds expended by projects totaled \$285,226 for RFP programs and \$39,648 for mini-grants up through the first quarter reporting. Other discussion continued regarding Prop 63 funding for Behavioral Health purposes and possible collaboration with Prop 10; further updates on this issue will be provided as they arise.
7. Proposed Legislative Changes for Prop 10: Members were advised that as a result of the state audit of county commissions a new legislation is being proposed to incorporate certain Prop 10 criteria. Senate Bill 34 and 35 introduced by Senator Florez was included in the packet for further review; this matter will be addressed as new information arises.
8. First 5 Commission Media Campaign Ads: First 5 California has initiated a new round of television ads and billboards throughout the 58 counties. Commissioners previewed media spots.

VI. Public Comment

None was noted.

VII. Closed Session

The Chairperson closed the regular session of the meeting and entered into closed session to discuss staff salary and life insurance policy negotiations. Upon open meeting, it was announced that effective immediately Director will be entitled to a 5% salary increase. A \$250.00 annual stipend for life insurance was approved of by the Commission for staff in lieu of payment for life insurance premiums as stated in Section 6, B, 2 of staff contracts. Direction was given to staff to bring further information pertinent to insurance policy and salary projections for discussion/action at the next meeting.

VIII. Adjournment

The next meeting of the Commission will be held February 3, 2005 at 1:15 p.m. Mr. Semmes adjourned the meeting at 2:30 pm.

Minutes Prepared by

Bea Duran

ICCFFC

01/26/05